

**RESOLUTION NO. 4-2011**  
**Promulgated under Pennsylvania Act 192 of 2004**  
*of*  
**Dauphin County TCC**

**A RESOLUTION OF THE DAUPHIN COUNTY TAX COLLECTION COMMITTEE,  
DAUPHIN COUNTY, PENNSYLVANIA ESTABLISHING REASONABLE COSTS OF  
COLLECTION FOR DELINQUENT TAXES AND IMPOSING THE COST OF SUCH  
COLLECTION UPON THE DELINQUENT TAXPAYER.**

**WHEREAS**, the Local Tax Enabling Act of December 31, 1965, P.L. 1257 No. 511, commonly known as "Act 511", provides for the collection of certain enumerated taxes in this tax collection district, including penalties for the non-payment thereof; and

**WHEREAS**, Act 192 of 2004 amended Act 511 by authorizing the cost of delinquent tax collection to be imposed against the delinquent taxpayer; and

**WHEREAS**, this tax collection committee anticipates considerable expense in collecting its delinquent Act 511 taxes and further deems it to be in the best interest of the tax collection committee to have the costs of these collections paid by the delinquent taxpayer.

NOW, THEREFORE, be it resolved and it is hereby resolved that the governing body of this tax collection district hereby establishes the following:

- (1) From and after the enactment of this Resolution, to each delinquent Act 511 tax, levy or obligation owed to any taxing authority within the tax collection district, there shall be added such costs, attorney's fees, charges and expenses incurred in the delinquent collection process. Such additional charges shall be collected in addition to all interest and penalties as are allowed by law.
- (2) Such fees and charges shall be reasonable and the same are hereby established in a cost rate schedule as attached herein and made a part hereof as Schedule "A". Said schedule of costs is hereby deemed to be reasonable, fair and necessary in order to allow the tax collection district to collect such sum due. This schedule may be amended from time to time by resolution of the governing body of this tax collection district.

- (3) Any entity empowered to collect sums on behalf of the tax collection committee is directed to add such costs of collection as are incurred to the extent allowed as set forth in Schedule "A". Such entity shall be entitled to retain an amount equal to such sums from delinquent collections. Such sums collected pursuant to this Resolution shall be in addition to any tax penalty, interest or other costs already part of the delinquent account or assessment.
- (4) Any Resolution in conflict with this Resolution shall be deemed to have been repealed to the extent of that conflict. If any portion of this Resolution is deemed to be void, unenforceable or unconstitutional, then it is the intent of the governing body of this tax that it would have enacted the balance of this Resolution irrespective of said invalid portion.
- (5) This Resolution shall become effective this 16<sup>th</sup> day of November 2011.

ADOPTED this 16<sup>th</sup> day of November, 2011.

ATTEST:

Faye J. Thomas  
Secretary

By: [Signature]

COSTS OF COLLECTION TO BE IMPOSED AND ADDED  
TO DELINQUENT TAX

TAXPAYER NOTIFICATION AND ADMINISTRATION

1)	Taxpayer late filing or underpayment notice.	\$10.00
2)	Employer late filing notice or underpayment penalty notice for quarterly or annual earned income tax or local services tax return. 10% of the tax, penalty and interest due—minimum charge \$50.00.	\$50.00
3)	Delinquent account servicing fee, including records imaging or other detailed recordkeeping, office staffing, computer equipment and software, office space, telephone, printing and imaging equipment, supplies and postage used to generate delinquent notices and to establish monthly payment plans—10% of tax, penalty and interest due—minimum charge \$50.00	\$50.00
4)	Partial payment fee—where payment received does not pay account in full.	\$3.00
5)	Fee for check returned from bank (NSF, Acct. Closed, etc).	\$29.00
6)	Notice of intent to file civil suit	\$50.00

WAGE ATTACHMENT

1)	Taxpayer notice prior to wage attachment	\$25.00
2)	Employer wage attachment notice.	\$25.00

LITIGATION

1)	Prepare Magisterial District Court complaint.	\$75.00
2)	Prepare for Magisterial District Court hearing.	\$100.00
3)	Attend Magisterial District Court trial or hearing.	\$150.00
4)	Attend Constable execution sale.	\$350.00
5)	Prepare Arbitration complaint/appeal.	\$150.00
6)	Attend Arbitration trial.	\$350.00
7)	Enter default judgment.	\$150.00
8)	Issue Sheriff Writ of Execution.	\$250.00
9)	Attend Sheriff sale.	\$250.00
10)	Non-litigation legal work.	\$70.00/hr
11)	Litigation legal work.	\$80.00/hr
12)	All other clerical work not itemized above.	\$50.00/hr