DAUPHIN COUNTY TAX COLLECTION COMMITTEE

AGENDA

January 19, 2022 – 6:30 PM

I.   Welcome to Organization Meeting

II.   Roll Call to Establish Quorum

III.   Public Comment

IV.   Annual Organization Meeting; Bylaws Art. II, Section 2

    A.   Designation of Temporary Chairperson

    B.   Election of Officers

        i.   Nomination of Officers (Chairperson, Vice-Chairperson, Secretary) – **VOTE REQUIRED**

V.   Accept and ratify Summary Report of September 2021 regular meeting, and approve Summary Report of unofficial November 2021 meeting

VI.   Accept and ratify Financial Report Ending October 31, 2021, and approve Financial Report Ending December 31, 2021

VII.   New Business

    A.   Tax Collection Matters

        i.   Keystone's 2022 First Quarter Review and Summary of 2021 Collections

    B.   Administrative Matters

        i.   Proposed Bylaws Amendments – Reduction in quorum requirements; establishment of new executive management committee in lieu of former executive committee – **VOTE REQUIRED**

        ii.   Appointment of Six Executive Management Committee Members by Chairperson, subject to TCC approval – **VOTE REQUIRED**

        iii.   Designation of Sub-Committees Under Bylaws Art. IV, Section 1, plus appointment of Committee Members by Chairperson, subject to TCC approval – **VOTE REQUIRED**

        iv.   Finance – Ratify TCC's Proposed Budget for FYE 12/31/2022 – **VOTE REQUIRED**

        v.   Risk Management – Ratify proposal of PennPRIME Trust; Coverage Term: January 1, 2022-January 1, 2023; Actual Cost -- $5,248.00 – **VOTE REQUIRED**

        vi.   Appointment of Appeals Board Members (Three Required) – **VOTE REQUIRED**

        vii.   Determine Schedule of Remaining 2022 Regular Meetings – **VOTE REQUIRED**

        viii.   Ethics Act – Statements of Financial Interest (2021)

        ix.   Conflict of Interest Questionnaire (2022)

        x.   Appointments of Delegates, Voting and Alternates (2022)

VIII.   Closing Comments and Adjournment

    A.   Next Meeting -- March 16, 2022 at 6:30 p.m.