

DAUPHIN COUNTY TAX COLLECTION COMMITTEE

AGENDA

September 20, 2023 – 6:30 PM

- I. Welcome to Regular Meeting – Julie A. Seeds, Chairperson
- II. Roll Call to Establish Quorum
- III. Public Comments
- IV. Accept Summary Report of May 2023 Regular Meeting
- V. Accept Financial Report Ending August 31, 2023
- VI. Chairperson’s Comments on July 13, 2023 Meeting of the Executive Management Committee with Keystone at Irwin, PA
- VII. New Business
 - A. Tax Collection Matters
 - i. Keystone’s 2023 Third Quarter Review
 - ii. Keystone’s Report on Internal Controls-SOC1, Type 2 Audit for the Period July 1, 2022 to June 30, 2023
 - iii. Collector’s Comments on July 13th Meeting with Executive Management Committee
 - B. Administrative Matters
 - i. Ratification of Boyer & Ritter’s Yellow Book Audit of Keystone’s Collections, FYE 12/31/2022 – **VOTE REQUIRED**
 - ii. Approval of Boyer & Ritter’s Audit of TCC’s Cash Account, FYE 12/31/2022 – **VOTE REQUIRED**
- VIII. Old Business
- IX. Closing Comments and Adjournment
 - A. Next Regular Meeting – November 15, 2023 at 6:30 p.m.
 - B. Adjournment
 - C. Executive Session re Pending Legal Matters