

# DAUPHIN COUNTY TAX COLLECTION COMMITTEE

## AGENDA

**January 17, 2024 – 6:30 PM**

- I. Welcome to Organization Meeting – Julie A. Seeds, Chairperson
- II. Roll Call to Establish Quorum
- III. Public Comment
- IV. Annual Organization Meeting; Bylaws Art. II, Section 2
  - A. Designation of Temporary Chairperson
  - B. Election of Officers
    - i. Nomination of Officers (Chairperson, Vice-Chairperson, Secretary) – **VOTE REQUIRED**
- V. Accept Summary Report of November 2023 meeting – **VOTE REQUIRED**
- VI. Accept Financial Report Ending December 31, 2023 -- **VOTE REQUIRED**
- VII. New Business
  - A. Tax Collection Matters
    - i. Keystone’s 2024 First Quarter Review and Summary of 2023 Collections
    - ii. Deliberation on Amended and Restated Tax Collection Agreement with Keystone
    - iii. Resolution No. 2024-01 Approving Amended and Restated Tax Collection Agreement with Keystone and Appointing Keystone Collector for 2025-2029 – **WEIGHTED VOTE REQUIRED**
  - B. Administrative Matters
    - i. Appointment of six Executive Management Committee Members by Chairperson, subject to TCC approval – **VOTE REQUIRED**
    - ii. Appointment of Appeals Board Members (Three Required) – **VOTE REQUIRED**
    - iii. Determine Schedule of Remaining 2024 Regular Meetings – **VOTE REQUIRED**
    - iv. Ethics Act – Statements of Financial Interest (2023)
    - v. Conflict of Interest Questionnaire (2024)
    - vi. Appointments of Delegates, Voting and Alternates (2024)
    - vii. Proposed Retention of Boyer & Ritter for Audits FYE 12/31/2023 (Yellow Book - \$6,000; Cash Account \$8,750.00) -- **VOTE REQUIRED**
- VIII. Closing Comments and Adjournment
  - A. Next Meeting – to be determined