

# DAUPHIN COUNTY TAX COLLECTION COMMITTEE

## SUMMARY MINUTES

March 20, 2024

- Roll Call – A quorum was established.
- Delegates Present: J. Seeds and W. Evans, Middle Paxton Township; D. Grbich, Dauphin Borough; S. Miller, Lower Paxton Township; B. Yarzinsky, Swatara Township; R. Cassel, South Hanover Township; K. Ferraro, Williams Valley School District; S. Canazaro, Middletown Borough; A. Jackson, Millersburg Borough; M. Stonbraker, Highspire Borough; Kaye Thoma, representing Berrysburg Borough, Elizabethville Borough, Gratz Borough, Jefferson Township, Lykens Twp., Lykens Borough. Mifflin Township, Pillow Borough, Washington Township and Upper Dauphin School District; A. McConnell & R. Horney – Central Dauphin School District; M. Shuler, Lower Dauphin School District; M. Carnes, Steelton-Highspire School District; M. Shuler, Middletown Area School District; K. Ferraro, Williams Valley School District; W. Schaeffer, Porter Township; M. Kelley, Harrisburg City.

Solicitor: Jason Confair

Keystone Collections: Joe Lazzaro, Esq.

- J. Seeds, Chairperson, called the meeting to order.
- There were no public comments.
- Summary Minutes from January 17, 2024, were presented for approval – A motion was made and seconded to approve the January 17, 2024, summary minutes --accepted and APPROVED.
- Summary Minutes from February 21, 2024, were presented for approval – A motion was made and seconded to approve the February 21, 2024, summary minutes --accepted and APPROVED.
- Financial report as of February 29, 2024, was presented for approval – A motion was made and seconded to approve the February 29, 2024, financial report --accepted and APPROVED.
- Keystone’s Joe Lazzaro began his report by saying: “2023 was the strongest year in Dauphin County’s history in earned income tax generation. And we’re solidly on a good track for 2024. Revenues were up last year over the previous year at 6.3% which equates to \$8,754,477. Keystone collected for Dauphin County, \$148,346,272, in 2023, that’s an increase of over 8.7 million from the previous year, 2022. Keystone recovered in Delinquent tax an additional 5.5 million in revenue for Dauphin County in 2023, that totals from the past two years, 9.5 million recovered just, in delinquent tax”.

- Solicitor Jason Confair reviewed the Memorandum he provided dated March 20, 2024, with the TCC that outlined a number of points for discussion on the Amended and Restated Tax Collection Agreement that was drafted by a previous solicitor. By the discussion with the TCC and Keystone Representative, Joe Lazzaro, the Solicitor will draft a final Reinstated Tax Collection Agreement that will be voted on at the May 15, 2024, meeting. This Agreement will be effective January 1, 2025, through to January 1, 2029. Chairman Seeds emphasized the importance of attending the May meeting to vote on the Agreement.
- Chairperson Seeds asked the delegates to complete all necessary administrative paperwork for 2024. Two forms – Ethics Act; conflict of interest questionnaire; must be completed by each delegate – voting and alternate. The Chair asked everyone who has not yet completed the paperwork to do so ASAP and return it to her for filing.
- Meeting adjourned at 7:16 P.M.