

# DAUPHIN COUNTY TAX COLLECTION COMMITTEE

## AGENDA

September 18, 2024 – 6:30 PM

- I. Welcome to Regular Meeting – Julie A. Seeds, Chairperson
- II. Roll Call to Establish Quorum
- III. Public Comments
- IV. Accept Summary Report of May 15, 2024, Meeting – **VOTE REQUIRED**
- V. Accept Financial Report Ending August 31, 2024 – **VOTE REQUIRED**
- VII. New Business
  - A. Tax Collection Matters
    - i. Keystone’s 2024 Third Quarter Review
    - ii. Keystone’s Report on Boyer & Ritter’s Yellow Book Audit and Report on Internal Controls-SOC1, Type 2 Audit for the Period July 1, 2023, to June 30, 2024
  - B. Administrative Matters
    - i. Approval of Boyer & Ritter’s Yellow Book Audit of Keystone’s Collections FYE 12/31/2023. **VOTE REQUIRED**
    - ii. Approval of Boyer & Ritter’s Audit of TCC’s Cash Account, FYE 12/31/2023 – **VOTE REQUIRED**
    - iii. Discussion regarding changes reflected in draft Amended and Restated Bylaw.
- VIII. Old Business
- IX. Closing Comments and Adjournment
  - A. Next Regular Meeting – November 20, 2024.
  - B. Adjournment