

DAUPHIN COUNTY TAX COLLECTION COMMITTEE

AGENDA

November 20, 2024

- I. Welcome to Regular Meeting – Julie A. Seeds, Chairperson
- II. Roll Call to Establish Quorum
- III. Public Comments
- IV. Accept Summary Report of September 2024 Regular Meeting
- V. Accept Financial Report Ending October 31, 2024
- VI. New Business
 - A. Tax Collection Matters
 - i. Keystone’s 2024 Fourth Quarter Review and Summary of 2024 Collections to date
 - ii. Approval of Data Retention Policy for protection of personally identifiable information and cyber security best practices.
 - B. Administrative Matters
 - i. TCC’s Proposed Budget for FYE 12/31/2025 – **VOTE REQUIRED**
 - ii. Proposal of PennPRIME Trust; Coverage Term: January 1, 2025 – January 1, 2026; Approximate Cost \$6,000– **VOTE REQUIRED**
 - iii. Executive Management Committee’s Comments on RFP for Auditing Services, FYE 12/31/2024 – **VOTE RECOMMENDED**
 - iv. Determine Schedule of 2025 Regular Meetings – **VOTE REQUIRED**
- VII. Old Business
 - i. Draft Amended and Restated Bylaws – **VOTE REQUIRED**
- VIII. Closing Comments and Adjournment
 - A. Adjournment