

DAUPHIN COUNTY TAX COLLECTION COMMITTEE

AGENDA

January 15, 2025 – 6:30 PM

- I. Welcome to Organization Meeting – Julie A. Seeds, Chairperson
- II. Roll Call to Establish Quorum
- III. Public Comment
- IV. Annual Organization Meeting; Bylaws Art. II, Section 2
 - A. Designation of Temporary Chairperson
 - B. Election of Officers
 - i. Nomination of Officers (Chairperson, Vice-Chairperson, Secretary) – **VOTE REQUIRED**
- V. Accept Summary Report of November 2024 meeting – **VOTE REQUIRED**
- VI. Accept Financial Report Ending December 31, 2024 -- **VOTE REQUIRED**
- VII. New Business
 - A. Tax Collection Matters
 - i. Keystone’s 2025 First Quarter Review and Summary of 2024 Collections
 - B. Administrative Matters
 - i. Appointment of six Executive Management Committee Members by Chairperson, subject to TCC approval – **VOTE REQUIRED**
 - ii. Appointment of Appeals Board Members (Three Required) – **VOTE REQUIRED**
 - iii. Ethics Act – Statements of Financial Interest (2024)
 - iv. Conflict of Interest Questionnaire (2025)
 - v. Appointments of Delegates, Voting and Alternates (2025)
 - vi. Proposed Retention of Boyer & Ritter for Audits FYE 12/31/2024 (Yellow Book - \$6,000; Cash Account \$9,000) -- **VOTE REQUIRED**
- VIII. Closing Comments and Adjournment